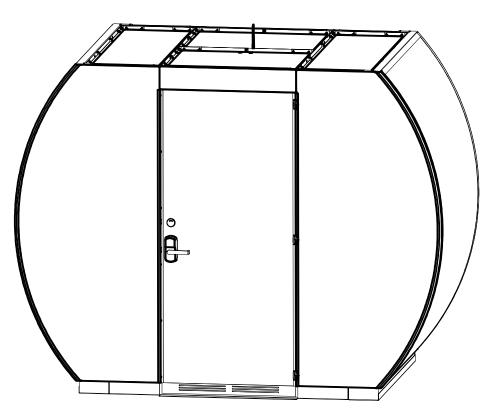
mamava®



XL Assembly Instructions

People required: 2 Average time required: 4 hours

For replacement parts, questions or concerns, contact: 802.347.2111 <u>service@mamava.com</u> Version: XL V5 07/30/2023

WARNING! Power tools will strip hardware, ASSEMBLE WITH HAND TOOLS ONLY! **Use provided #3 Phillips, and Rotolock Allen Key** **Protective gloves should be worn during assembly**



WARNING! The unit is intended to be installed in an indoor location only. The unit should not be installed in any area where it will be exposed to moisture, excessive humidity, wind or other outdoor elements or extreme temperatures (below 40°F (4°C) or greater than 90°F (32°C)).



AVERTISSEMENT! L'utilisation d'outils électriques abîmera la quincaillerie. **ASSEMBLER UNIQUEMENT AVEC DES OUTILS À MAIN!**

Utiliser le tournevis Phillips no 3 et la clé hexagonale Roto Lock qui sont fournis **On recommande de porter des gants de protection pendant l'assemblage**



AVERTISSEMENT! L'unité est prévue pour être installée uniquement à l'intérieur. L'unité ne doit pas être installée dans un lieu où elle sera exposée à de l'humidité excessive, au vent, aux éléments ou à des températures extrêmes (inférieures à 4 °C [40 °F] ou supérieures à 32 °C [90 °F]).



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PAN (44) M8 X 1.25 X 25mm Flat-head 3 PAN (40) M8 X 1.25 X 50mm Flat-head 3 (AU) M8 X 1.25 X 50mm Flat-head 3 (16) #8 X 3/4" Pan-head Screw (ALL PANEL (8) Plastic Push Rivets (ALL PANEL (12) Rotolock Caps WALL **Assembly requires two people WALL TOOLS REQUIRED 2' Level 6' Ladder BOX Philips Head #2 Screwdriver BOX Philips Head #3 Drive Screwdriver BOX Philips Head #3 Drive Screwdriver COVER 9/16" Socket Wrench (for red painted bolts) D100 - PAN N N D100 - EL ED EL NEL	DESCRIPTION FRONT FLOOR PAN CHASSIS DEACK FLOOR PAN CHASSIS DEACK FLOOR PAN CHASSIS DEACK FLOOR PAN CHASSIS BEACK LEPT WALL PANEL BACK KIPT WALL PANEL CHT DOTTER MIDDLE COUNTER MIDDLE COUNTER MIDDLE ENTRO COVER RIGHT COUNTER MIDDLE ENTRO COVER ROMDEL ENTRONCED PRIVACY PANEL (OPTIONAL) BIDE ENANCED PRIVACY PANEL (OPTIONAL) <th></th> <th></th> <th></th> <th></th>				
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ET	PRIDGE CABINET (OPTIONAL)	XL-J101	GRAPHICS PANEL		
	D600 D200 B100	K300	FRIDGE CABINET		
	D200 B100		(OPTIONAL)		
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					A101 —



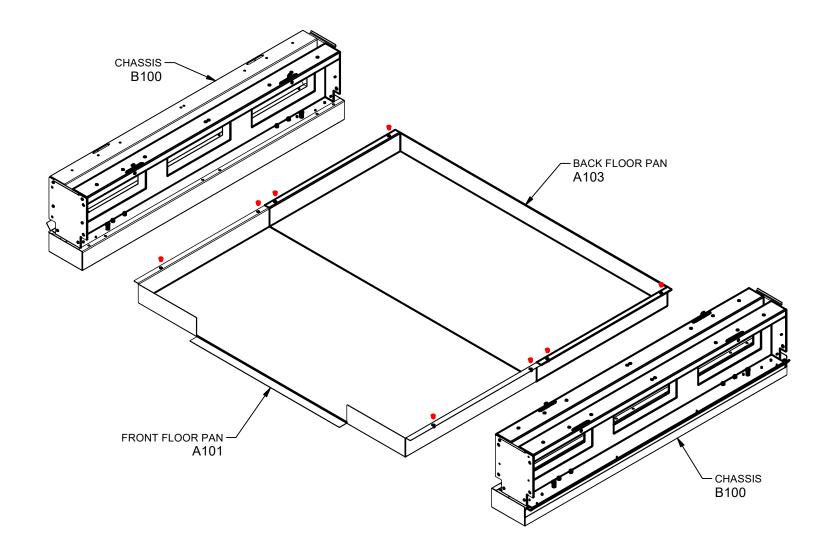
FLOOR PAN

1. Set parts on floor as shown.

2. Fasten Front Floor Pan and Back Floor Pan flanges to Left and Right Chassis.
(8) M8 X 1.25 X 16mm screws

Notice: If this is a seismic unit, follow the instructions included in the seismic kit before continuing to step 1 of this document.

Notice: The Pod should be assembled at its final location to ensure proper assembly/operation alignment. However, even if assembly is only possible "near" the final location, the Chassis should always be leveled at the beginning of assembly even if it will be moved later. See next page for leveling.





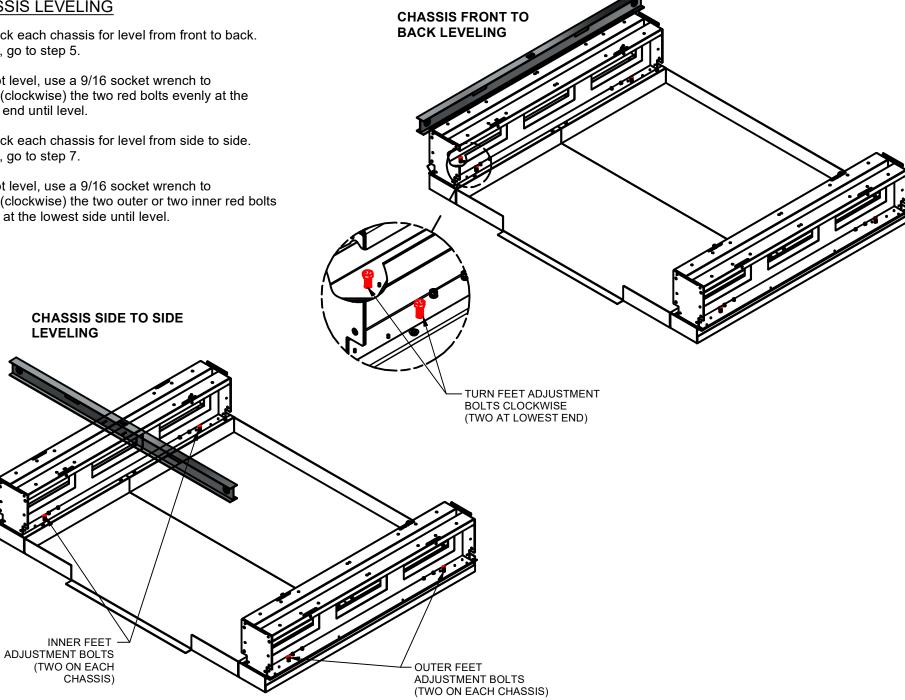
CHASSIS LEVELING

3. Check each chassis for level from front to back. If level, go to step 5.

4. If not level, use a 9/16 socket wrench to adjust (clockwise) the two red bolts evenly at the lowest end until level.

5. Check each chassis for level from side to side. If level, go to step 7.

6. If not level, use a 9/16 socket wrench to adjust (clockwise) the two outer or two inner red bolts evenly at the lowest side until level.



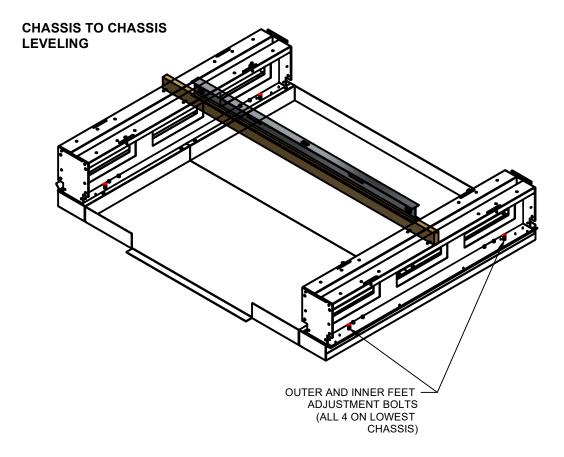


CHASSIS LEVELING (continued)

Note: If level is not long enough, use a 2x4 (with straight edges) to span from one chassis to the other. Lay the level on top of the 2x4.

7. Check from chassis to chassis for level. If level, go to step 9.

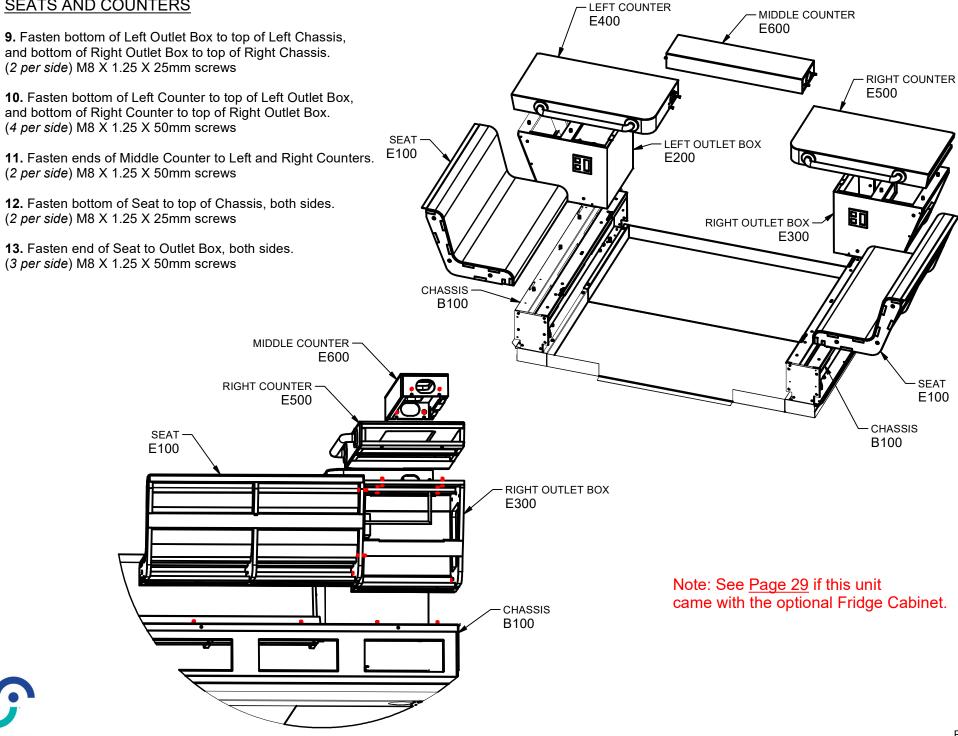
8. If not level, use a 9/16 socket wrench to adjust (clockwise) all 4 red bolts evenly on the lowest chassis until level.

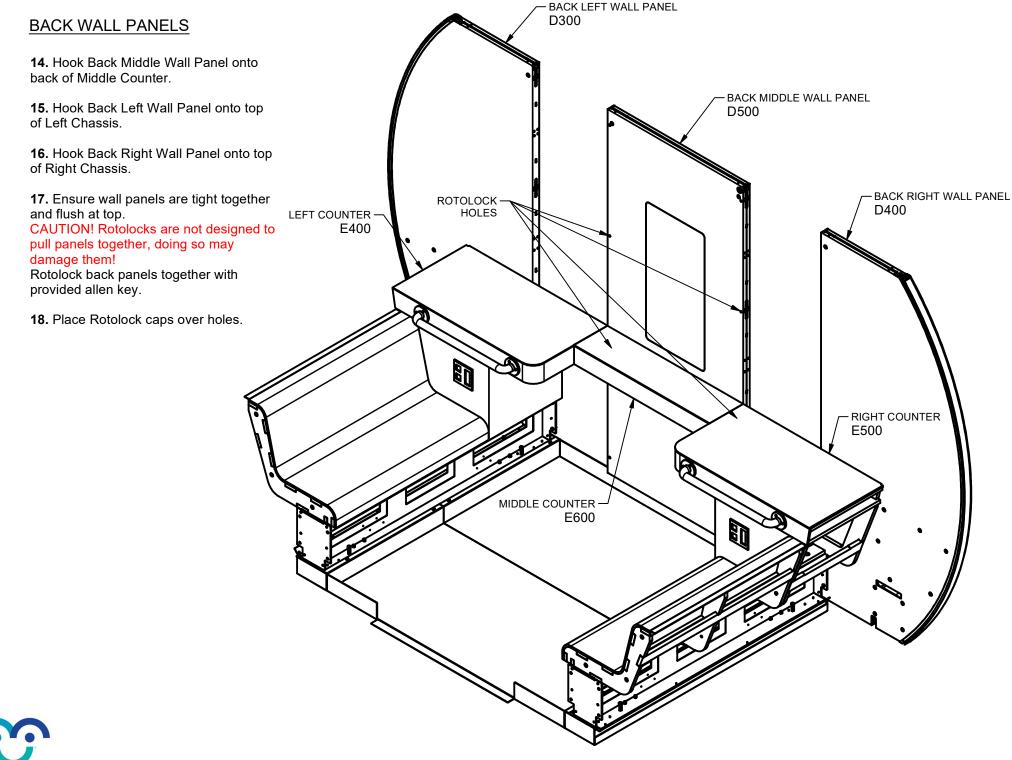




SEATS AND COUNTERS

mamava



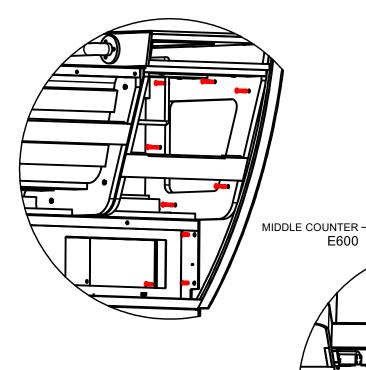


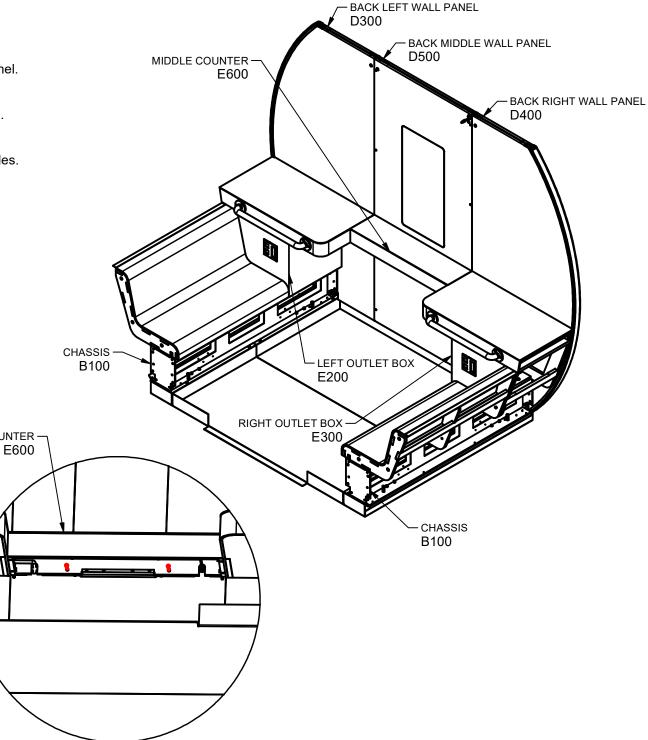
OUTLET BOXES AND COUNTERS

19.Fasten Middle Counter to Back Middle Wall Panel. (2) M8 X 1.25 X 50mm screws

20. Fasten Chassis to Back Wall Panel, both sides. (*4 per side*) M8 X 1.25 X 25mm screws

21. Fasten Outlet Box to Back Wall Panel, both sides. (6 per side) M8 X 1.25 X 50mm screws

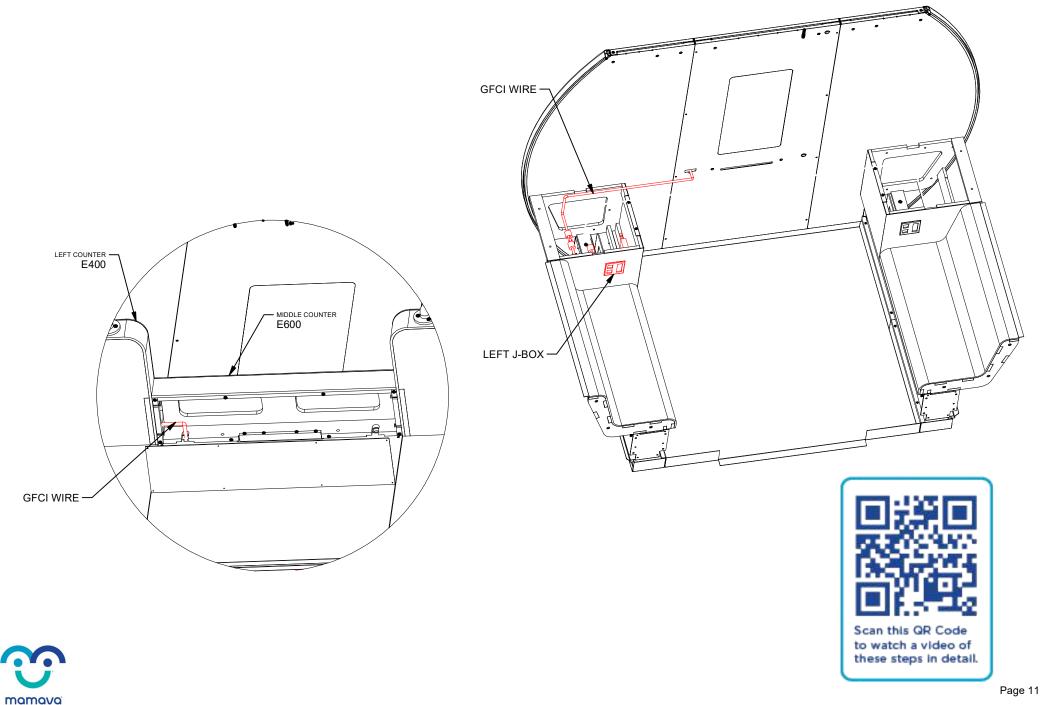






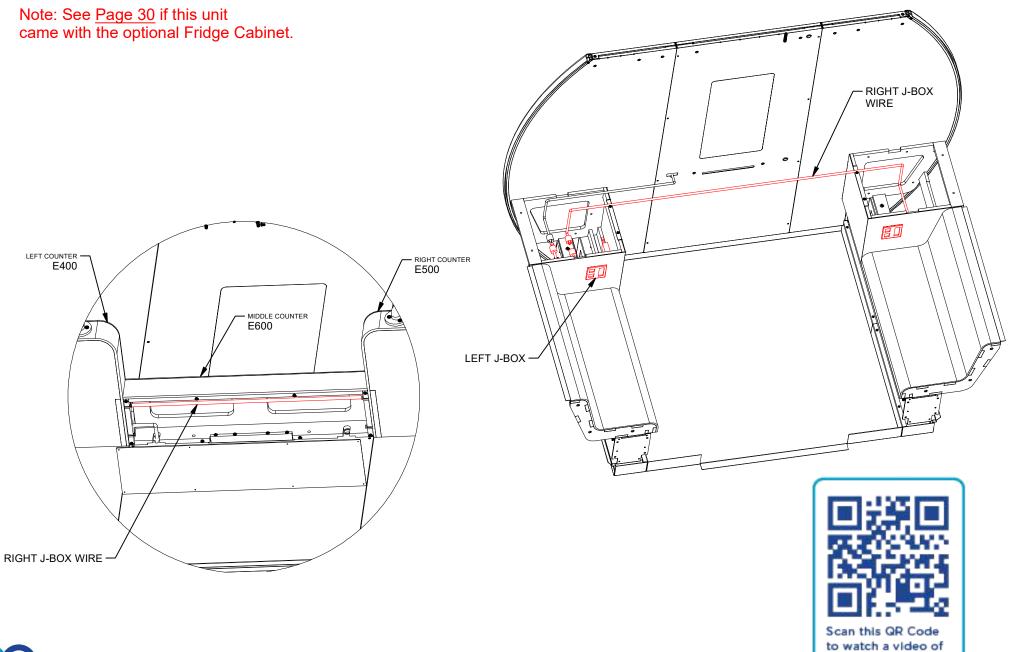
WIRING: OUTLET BOXES

22. Feed GFCI Wire through Middle Counter and Left counter holes. Connect to Left J-Box.



WIRING: OUTLET BOXES

23. Feed Right J-Box Wire out through Right Counter, Middle Counter, and Left counter. Connect to Left J-Box.



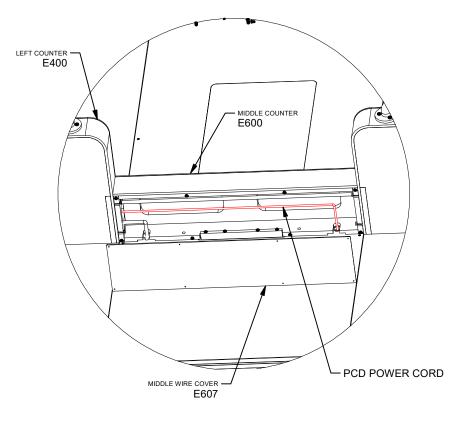


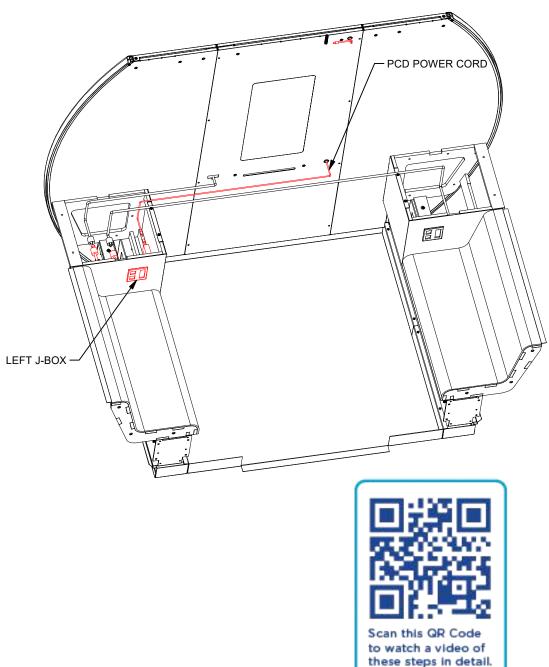
these steps in detail.

WIRING: OUTLET BOXES

24. Feed PCD power cord through Middle Counter and Left Counter. Connect to Left J-Box.

25. Screw Middle Wire Cover into bottom of Middle Counter and plug GFCI Wire coming out of back of unit into wall outlet. (8) #6 X 3/4" wood screws







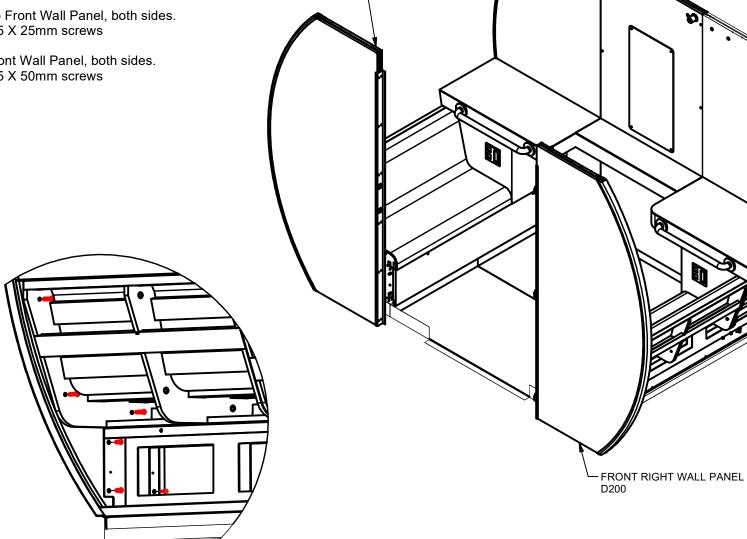
FRONT WALL PANELS

26. Hook Front Left Wall Panel onto top of Left Chassis.

27. Hook Front Right Wall Panel onto top of Right Chassis.

28. Fasten Chassis to Front Wall Panel, both sides. (4 per side) M8 X 1.25 X 25mm screws

29. Fasten Seat to Front Wall Panel, both sides. (3 per side) M8 X 1.25 X 50mm screws



FRONT LEFT WALL PANEL -D100



HEADER AND ROOF PANS

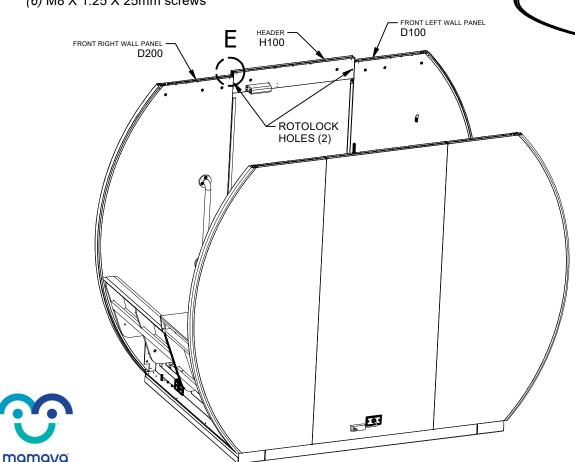
30. Pop Header Brackets into Wall Panel Bracket Slots by pushing downard on Header. Rotolock Header to Front Left Wall Panel and Front Right Wall Panel with provided allen key.

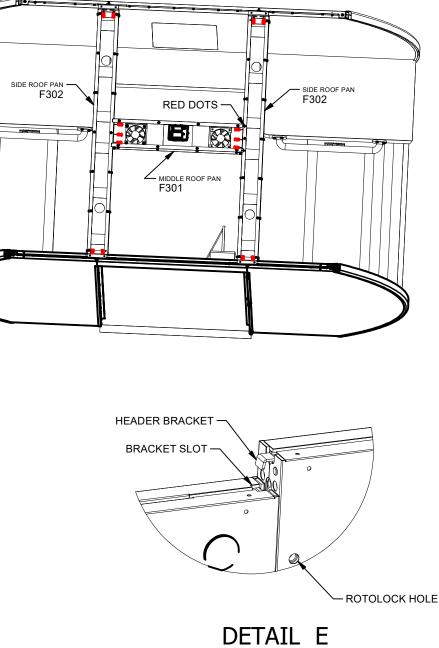
31. Drop Side Roof Pan into slot on top of Wall Panels as shown, both sides. Side Roof Pan with red dots goes on the right. Match up red dots on Middle and Side Roof Pan.

32. Fasten Side Roof Pan to Wall Panels, both sides. (*4 per side*) M8 X 1.25 X 25mm screws

33. Drop Middle Roof Pan in between Side Roof Pans, align tabs on Middle Roof Pan with slots in Side Roof Pans.

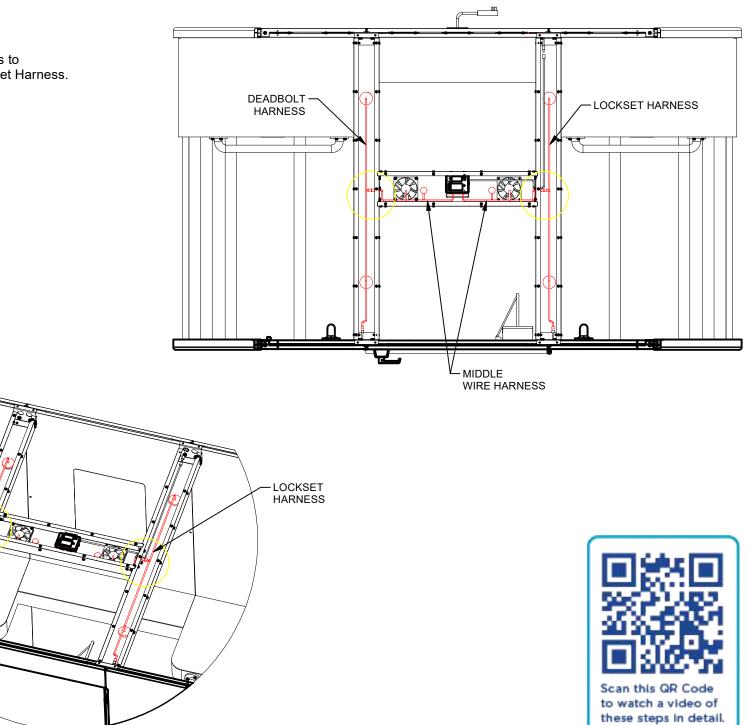
34. Fasten Middle Roof Pan to Side Roof Pans. *(6)* M8 X 1.25 X 25mm screws





35. Connect Middle Wire Harness to the DeadBolt Harness and Lockset Harness.

DEADBOLT HARNESS

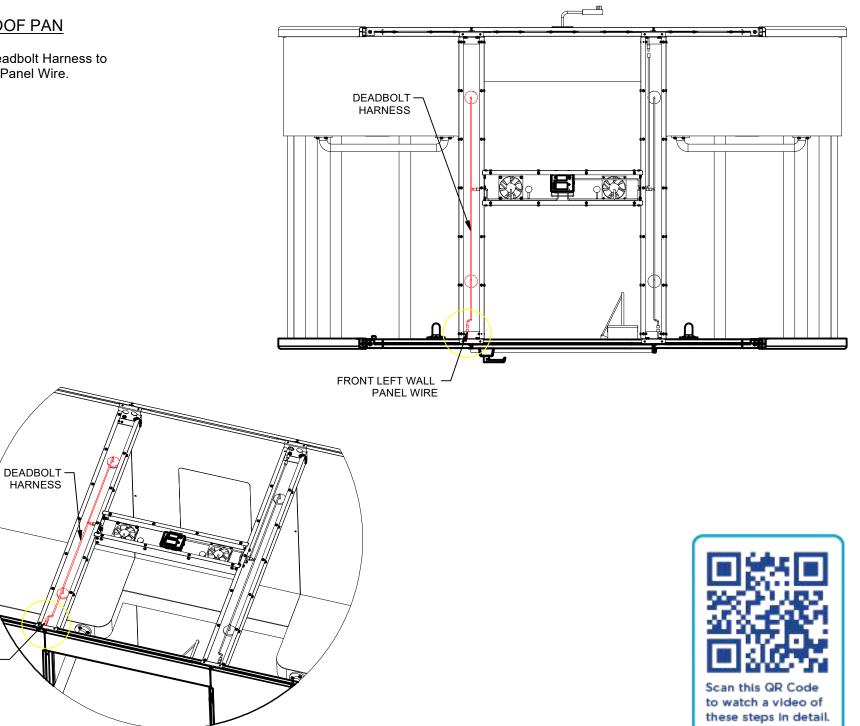




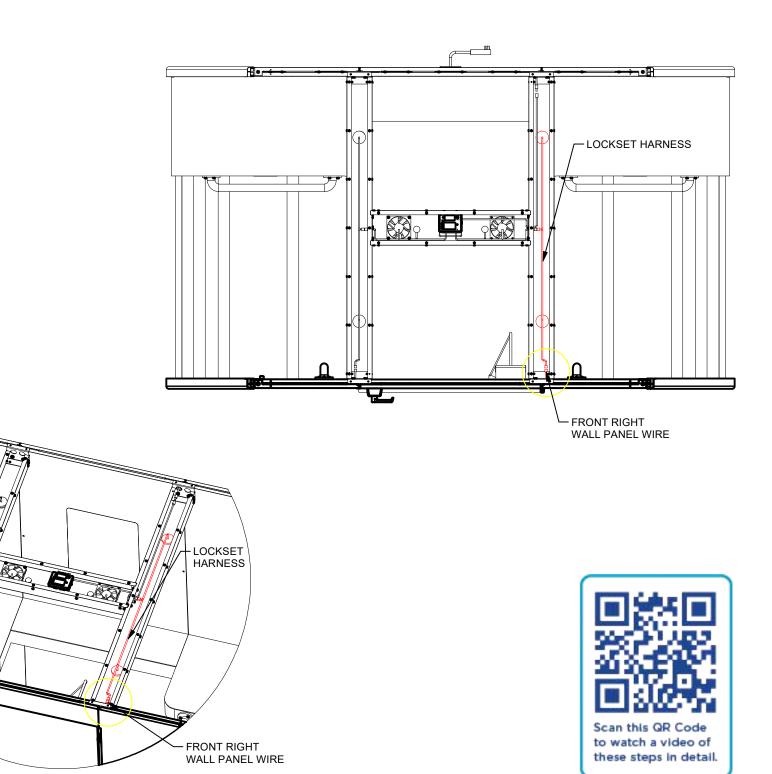
FRONT LEFT WALL -PANEL WIRE

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36. Connect Deadbolt Harness to Front Left Wall Panel Wire.

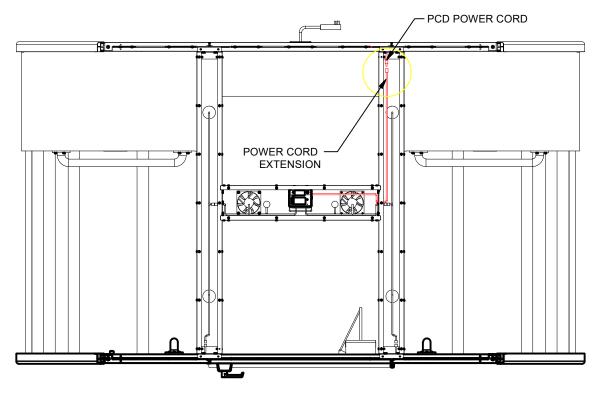


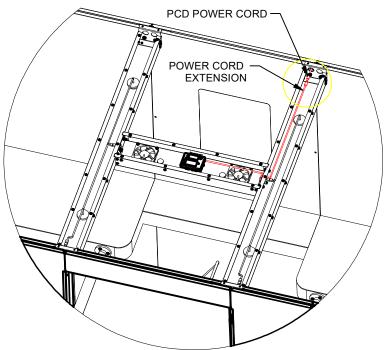
37. Connect Lockset Harness to Front Right Wall Panel Wire.





38. Plug Power Cord Extension into the PCD Power Cord.





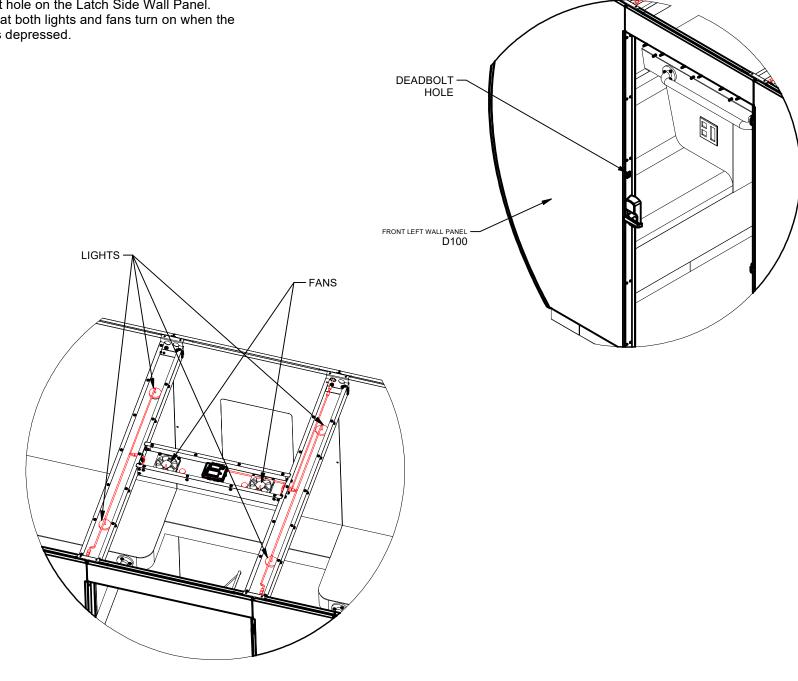


Scan this QR Code to watch a video of these steps in detail.



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39. Hold down the plunger switch located in the deadbolt hole on the Latch Side Wall Panel. Verify that both lights and fans turn on when the switch is depressed.



GRAPHIC PANELS AND CAPS

40. Place ladder inside unit. Feed Graphic Panel overhead and into slots in the Wall Panel Channels, both sides.

NOTE: Be sure to orient the Graphics Panel so the side marked 'INTERIOR' faces inside the pod when installed.

41. Fasten Graphic Cap to Front and Back Wall Panels, both sides. (*2 per side*) M8 X 1.25 X 25mm screws (*4 per side*) #8 X 3/4" Pan-head screws

42. Fasten Side Roof Pan to top of Front and Back Wall Panels, both sides. (*4 per side*) #8 X 3/4" Pan-head screws

SIDE ROOF PAN GRAPHIC CAP SIDE ROOF PAN GRAPHIC CAP F204 GRAPHIC PANEL J101 5 - WALL PANEL CHANNEL · WALL PANEL CHANNEL 5

ROOF PERF PANS and ANTENNA

43. Drop in Side Perf Pans.

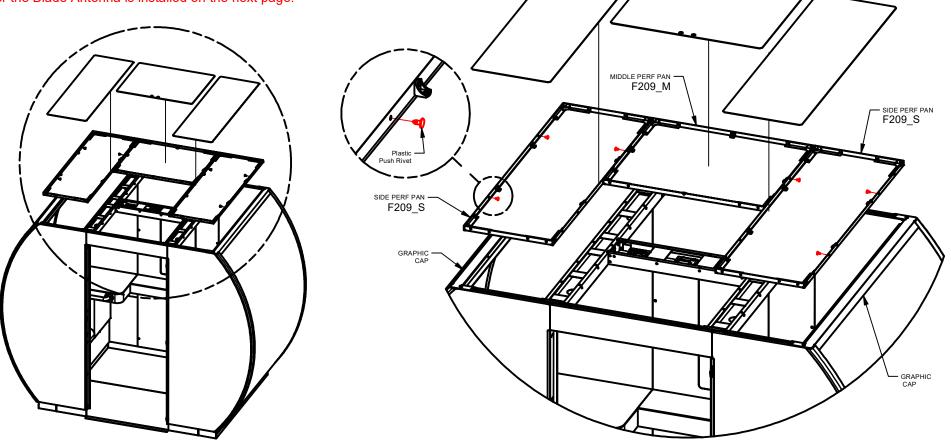
44. Drop in rear Middle Perf Pan.

45. Fasten Side Perf Pan to Graphic Cap and rear Middle Perf Pan, both sides. (*3 per side*) Plastic Push Rivets.

46. If you have the Privacy Panel Accessory, drop in Side Privacy Panel and rear Middle Privacy Panel (with antenna holes over PCD).

*Installations with Pravacy Panel Accessory.

NOTE: The front Middle Perf Pan (and Privacy Panel) will be installed after the Blade Antenna is installed on the next page.



*SIDE PRIVACY PANEL

*REAR MIDDLE PRIVACY PANEL

> *SIDE PRIVACY PANEL

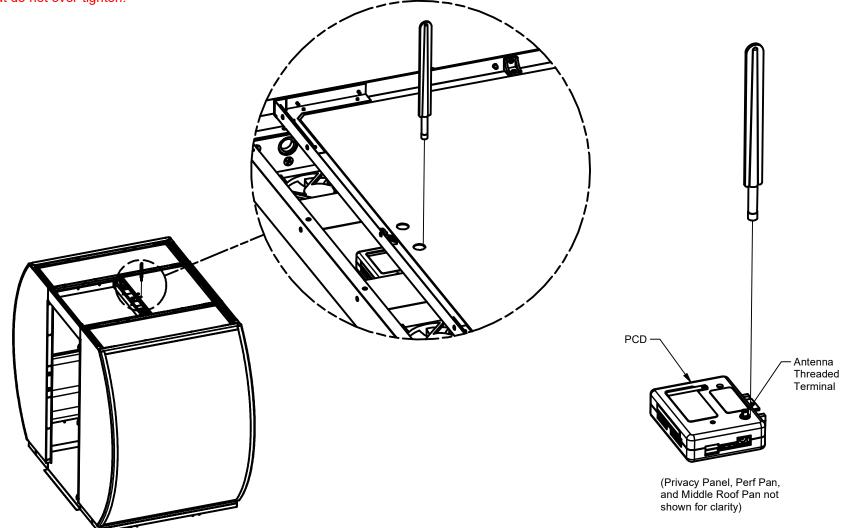


ROOF PERF PANS and ANTENNA

47. Remove the Blade Antenna from the Product Package.

48. Insert the Antenna through the Privacy Panel Accessory (if installed) and Perf Pan screen and screw into the threaded terminal on the PCD.

NOTE: Do not use tools to install Blade Antenna. Screw in by hand until snug, but do not over-tighten.





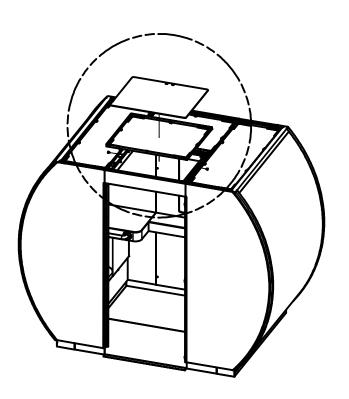
ROOF PERF PANS and ANTENNA

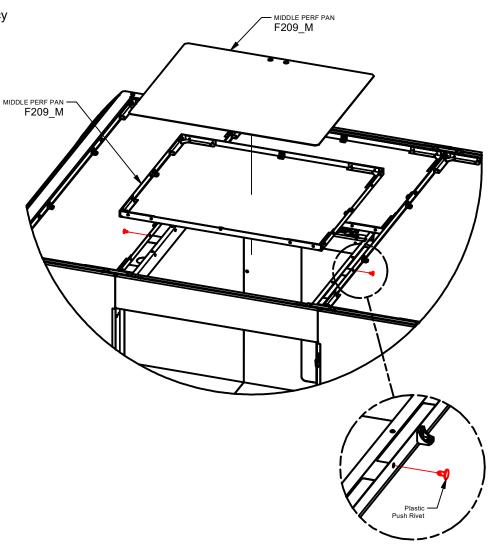
49. Drop in front Middle Perf Pan.

50. Fasten front Middle Perf Pan to Side Perf Pans, both sides. (*1 per side*) Plastic Push Rivets

51. If you have the Privacy Panel Accessory, drop in front Middle Privacy Panel.

*Installations with Pravacy Panel Accessory.







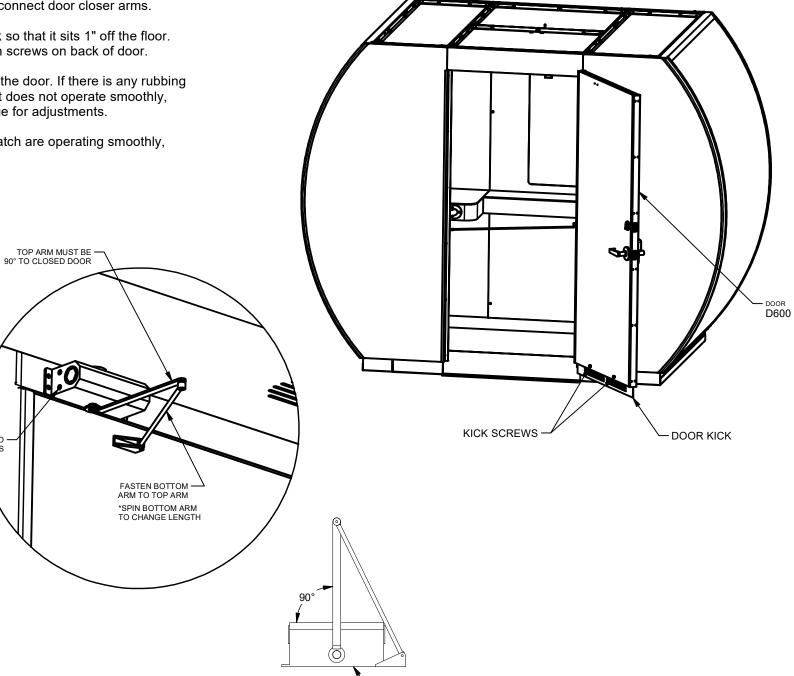
DOOR

52. Hang Door and connect door closer arms.

53. Adjust Door Kick so that it sits 1" off the floor. Tighten in place with screws on back of door.

54. Close and open the door. If there is any rubbing or the latch/deadbolt does not operate smoothly, continue to next page for adjustments.

55. If the door and latch are operating smoothly, go to page 25.



DOOR CLOSER SETUP AS VIEWED FROM BELOW



DOOR CLOSE AND LATCH SPEED ADJUSTMENT SOREWS

DOOR ALIGNMENT

Note: Refer to illustration showing a properly aligned door with equal gaps along the top.

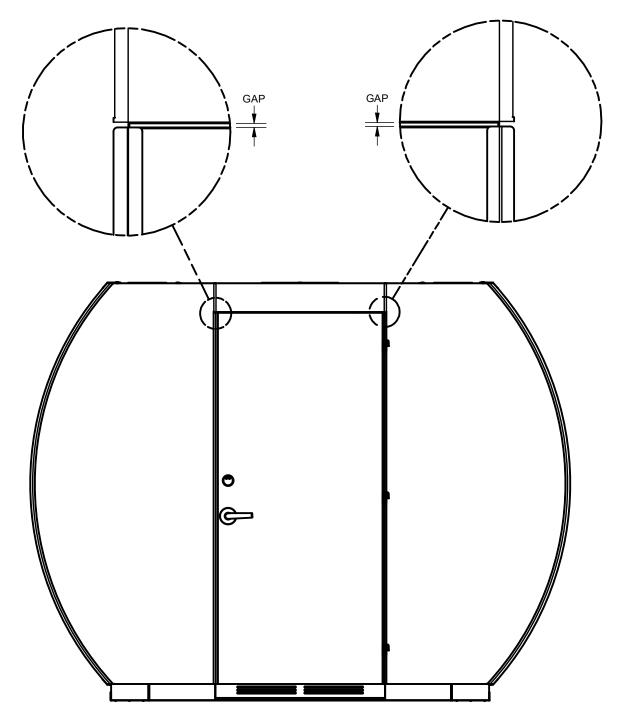
56. Check the gaps at both top corners of the door. Take note of the side with the smallest gap.

57. In the front corner of the pod (on the side nearest the smallest gap above the door) turn the 2 red adjustment bolts equally 2 to 3 full turns clockwise. The front corner will lift slightly. Continue adjustment as needed until both gaps are equal.

58. Check the door, latch, and deadbolt operation. They should be operating smoothly if gaps are equal.

59. Check the 2 red adjustment bolts in the back corner (of the side you adjusted) to ensure they are still contacting the floor. If they are not, turn the feet adjustment bolts clockwise until they touch the floor.

60. Continue to the next page to finish assembly.





BEAUTY PANELS

Note: The following steps are the same for installing the left and right side beauty panels.

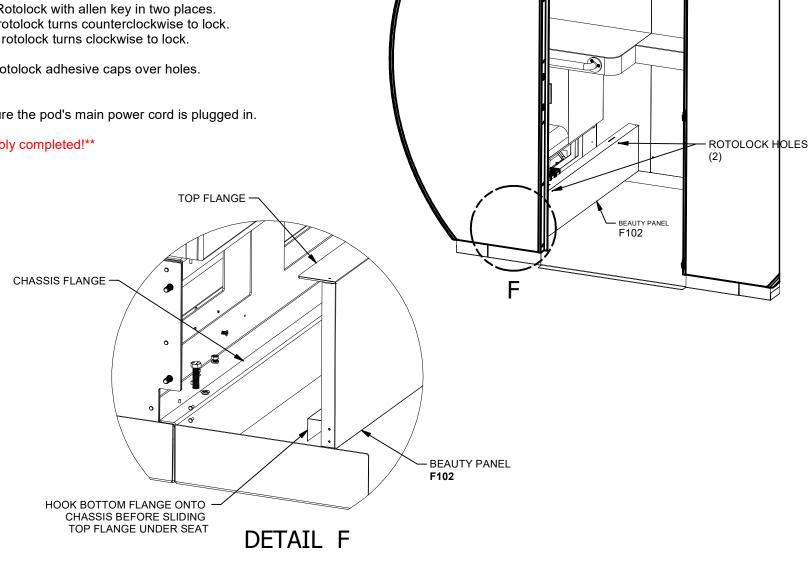
61. With the top of the beauty panel tilted back toward you, hook bottom flange over the flange of the chassis base. Push the top flange of the panel under the seat.

62. lock Rotolock with allen key in two places. The left rotolock turns counterclockwise to lock. The right rotolock turns clockwise to lock.

63. Add rotolock adhesive caps over holes. (2 caps)

64. Ensure the pod's main power cord is plugged in.

Assembly completed!





MOVING THE POD

NOTICE **If unit needs to be moved, the leveling feet must be raised so the weight is on the casters. If you attempt to move the pod with leveling feet lowered, the pod and floor could be damaged.**

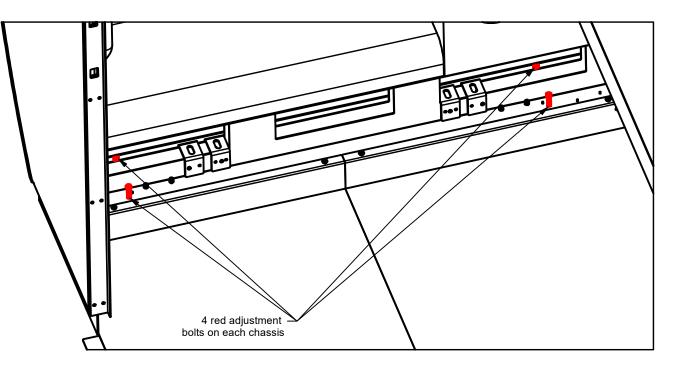
65. Remove the beauty panels. See page 25 (explains install - reverse steps for removal).

66. Turn the 8 red adjustment bolts (4 in each chassis) counter-clockwise using a socket wrench until the bolts are fully up. The pod weight is now on the casters.

67. Move the pod to the permanent location.

68. Turn the 8 red bolts (4 in each chassis) clockwise using a socket wrench to lower the feet until they touch the floor. With all 8 feet touching the floor, turn them all 1 to 2 more turns clockwise. The pod weight is now on the Feet.

69. Check door, latch, and deadbolt for smooth operation. If not working properly, see door alignment on page 24.



(OPTIONAL FRIDGE CABINET INSTRUCTIONS)

FRIDGE CABINET/SEAT AND COUNTERS

9. Fasten bottom of Left Outlet Box to top of Left Chassis, and bottom of Right Outlet Box to top of Right Chassis. Remove Right J-Box from Right Outlet Box. (*2 per side*) M8 X 1.25 X 25mm screws

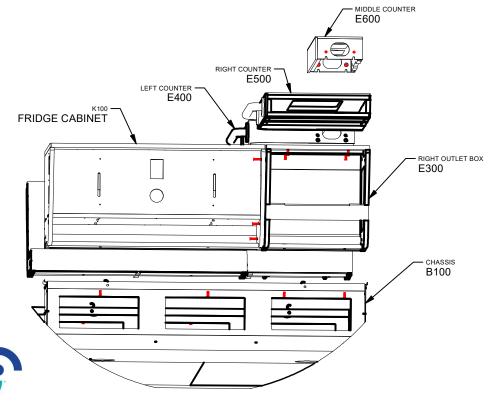
10. Fasten bottom of Left Counter to top of Left Outlet Box, and bottom of Right Counter to top of Right Outlet Box. (*4 per side*) M8 X 1.25 X 50mm screws

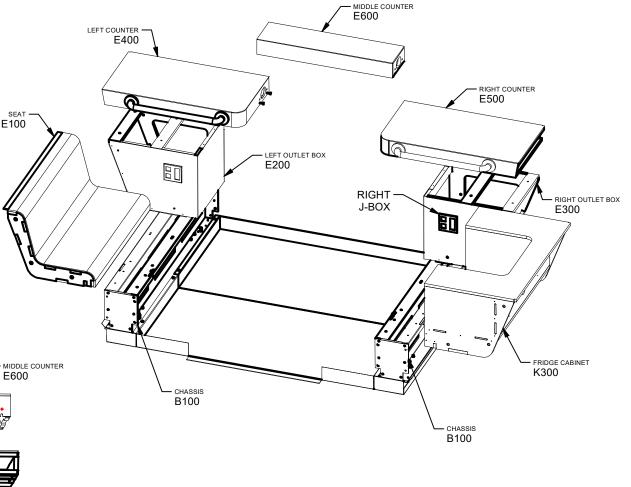
11. Fasten ends of Middle Counter to Left and Right Counters. (*2 per side*) M8 X 1.25 X 50mm screws

12. Fasten bottom of Seat/Fridge Cabinet to top of Chassis, both sides. (*2 per side*) M8 X 1.25 X 25mm screws

13. Fasten Seat/Fridge Cabinet to Outlet Box, both sides. (*3 per side*) M8 X 1.25 X 50mm screws

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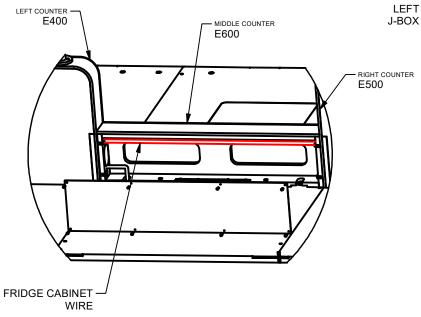


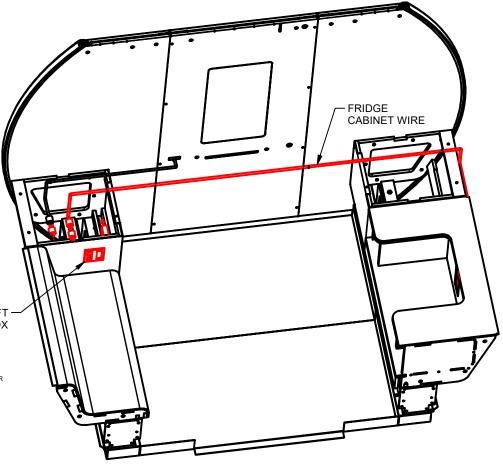
Note: Return to Page 9 after completing these steps.

(OPTIONAL FRIDGE CABINET INSTRUCTIONS) WIRING: FRIDGE CABINET AND OUTLET BOX

23. Feed Fridge Cabinet Wire out through Right Counter, Middle Counter, and Left counter. Connect to Left J-Box.

Note: Return to Page 13 after completing these steps.







Scan this QR Code to watch a video of these steps in detail.





Post-Installation Checklist

Congrats on your new addition and welcome to the Mamava family! Once your pod is installed, please check to make sure everything is fully functional. Then complete this form to get your pod listed on our free Mamava lactation space locator app so breastfeeding parents can find it.

Signature:	Date:
-	
Printed name:	
Pod serial number:	

Store your Mamava owner's manual, assembly guide, brass key, and small deadbolt key in a safe location. Questions or concerns? Please contact us at **service@mamava.com** or **(802) 347-2111, x2**.

Test Your Pod

There is an even space around the door.	Yes 🗖 No 🗖
Keypad code unlocks pod (8008 for Schlage lock, 8008# for Linnea lock).*	Yes 🗆 No 🗖
Door closes easily without rubbing against the doo	orframe. Yes 🗌 No 🗌
Deadbolt fully engages without any friction.	Yes 🗌 No 🗌
Interior lights and fans turn on automatically when door opens.	n the Yes 🗆 No 🗖
Interior lights and fans stay on while pod is occupi	ied. Yes 🗆 No 🗖
All outlets (standard and USB port) work.	Yes 🗌 No 🗖



Tell Mamava Your Pod Is Ready

- Take a horizontal photo of your pod in its installed location for our app. Be sure to remove any packing materials and get a clean shot from 8' away.
- ☐ Fill out and return this form, along with the photo of your pod, to **customersuccess@mamava.com**.
- □ Locate the serial number on the white label inside the door frame (it starts with MMV or FCD ####).
- □ Be sure to fill out the interior maintenance decal with contact information should parents encounter any issues. We recommend using a label maker or permanent black marker.